

**QUALITY, ENVIRONMENT AND
GOOD MANUFACTURING PRACTICE
(GMP) POLICY**

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The Senior Management of **LABORATOIRE HÉVÉA, SL.**, an organisation dedicated to manufacturing and selling natural cosmetics, has committed to carrying out its activities and providing services in a way that guarantees customer satisfaction and respect for the environment.

Similarly, we all understand and accept the need to comply with all legal and regulatory requirements relating to manufacturing and selling. The international standard **ISO 22716** on Good Manufacturing Practices (GMP) for cosmetics has been followed in order to comply with Good Manufacturing Practices.

GMP form part of the Quality Assurance that guarantees that products are consistently produced and controlled according to standards appropriate to their intended use, as required by the product specifications. These standards of good manufacturing practices reflect the minimum essential requirements to be applied by manufacturers that produce such products in their production, packaging, storage, quality control and distribution.

As such, the Senior Management of **LABORATOIRE HÉVÉA, SL.** outlines below its quality, environment and GMP policy. It undertakes to disseminate, implement and keep this policy up to date, and to extend it to all people or companies that perform work for this organisation so that, once understood, it is applied and kept up to date by all.

- The Senior Management commits to complying with environmental laws and regulations or other requirements applicable to the activities carried out at **LABORATOIRE HÉVÉA, SL.** and those that may arise from the introduction of the good manufacturing practices management system, and to meet the requirements of its customers.
- It will stipulate and regularly evaluate quality, GMP and environment objectives to foster continuous improvement in our activities and services, guaranteeing that all such activities and services are monitored.
- **LABORATOIRE HÉVÉA, SL.** will promote participation by all staff and users in protecting and improving our surrounding environment, through training and awareness mechanisms focused on communication at all levels.
- It will establish the technical and financial means required to reduce pollution and to prevent it at source, and to prevent and eliminate, to the extent possible, any negative impact caused to the environment by its activities.
- **LABORATOIRE HÉVÉA, SL.** commits to reducing its consumption of electricity and water used to carry out its activities, and the use of its facilities, and to controlling the waste created by these activities, promoting the recycling of all recyclable waste.

Compliance with these principles is guaranteed through the introduction and maintenance of a **Quality, Environment and Good Manufacturing Practice (GMP) Management System**, in compliance with the requirements of the **ISO-14001, ISO-9001 and ISO 22716 standards**, as the tool that defines the action points for achieving the established objectives.

Valérie Sabini
Co-founder, manager
Laboratoire HÉVÉA

Elche, 3 September 2020